

The Secret to Writing.comSM

Because Words Matter™



Students

Applicants for Admissions

Business Professionals

T U T O R I N G | C O A C H I N G | E D I T I N G

Want To Make The Grade? Here's a Writing Workshop That Will Show You How!

Writing 101: A review of writing fundamentals for students who want to raise their SAT/ACT score and make A's in high school or college

Good writing informs, persuades, and inspires its audience. It can make us laugh out loud. It can challenge our hearts and our minds. But it takes training to develop these abilities. In four classes, this workshop lays the foundations for effective writing in both high school and college. We will investigate everything from formulating a thesis to writing clear sentences. In a small class setting, we'll explore the elements of good writing together. We'll create brief compositions, and then edit, revise, and discuss them. You'll return to school ready to tackle any writing project.

Benefits of this class:

- Make better grades in high school and improve your application for college admissions
- Develop the skills you need to get a higher score on the writing section of the SAT or ACT
- Build your confidence in writing and prepare to ace your college level courses

4 classes in each workshop. Cost: \$250

Early Bird Registration Fee: \$175 if you register by August 15, 2011.

Limited to 15 students per workshop. Reserve your place today!

Schedule – Fall 2011

Section	Day	Dates	Time	Location	Instructor
AUT1	Tuesdays	8/23, 8/30, 9/6, 9/13	6:30 p.m. - 8:30 p.m.	See Below	The Secret to Writing Staff
AUS2*	Saturdays	8/27, 9/10, 9/17, 9/24	10:00 a.m. - 12:00 p.m.	See Below	The Secret to Writing Staff

Class Location: Activities Building, St. James UMC, 4400 Peachtree Dunwoody Rd.
 Atlanta, GA 30342

*There is no Saturday Class Labor Day Weekend

Section	Day	Dates	Time	Location	Instructor
OCT3	Tuesdays	10/4, 10/11, 10/18, 10/25	6:30 p.m. - 8:30 p.m.	See Below	The Secret to Writing Staff
OCS4	Saturdays	10/8, 10/15, 10/22, 10/29	10:00 a.m. - 12:00 p.m.	See Below	The Secret to Writing Staff

Class Location: Activities Building, St. James UMC, 4400 Peachtree Dunwoody Rd.
 Atlanta, GA 30342

Instructor

The Secret to Writing Staff

Registration Form -Part 1

You may register online or by mailing the registration form -- parts 1 and 2 -- to The Secret to Writing, LLC, c/o Writing 101, 3455 Peachtree Road, N.E. 5th Floor, Atlanta, GA 30326. Please make checks or money orders payable to: The Secret to Writing, LLC. If you wish to pay by credit card, you may do so on our website **or** email us at customerservice@thesecrettowriting.com and we will email you an electronic invoice that will enable you to use your credit card. Limited seating. First-Come, First-Served.

Please identify any gift certificates or discount promotion codes here: _____

Would you like to be included in our electronic mailing list? Yes____ No _____

*** How did you hear about TheSecretToWriting.com? Please tell us in the space below specifically where and in what form (postcard, e-mail, flyer, newspaper, referral, etc.) you received the information.

Your contact Information:

<p>Name of Student:</p> <p>Grade of Student:</p> <p>Age of Student:</p> <p>Name of current school?</p> <p>School where student will attend in the Fall of 2011?</p> <p>Home Address:</p> <p>Email:</p> <p>Phone:</p> <p>Cell:</p>	<p>Name of Parent/Guardian or Emergency Contact:</p> <p>Home or Work Address:</p> <p>Email:</p> <p>Phone:</p> <p>Cell:</p>
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What is your motivation for taking this workshop? (You may also use the back of this page.)

Please tell us where you need the most help? (You may also use the back of this page.)

Registration Form -Part 2

Refunds:

Refunds will be granted minus a \$50 processing fee. However, a request for a refund must be made in writing and postmarked prior to August 15, 2011. There are no refunds after August 15, 2011. There are also no refunds or make-up days for absences or closing due to weather/power emergencies. Please allow 4-8 weeks for a refund.

Cancellations:

We reserve the right to cancel courses due to insufficient enrollment. In the event a course is cancelled, please allow 2-4 weeks from the scheduled date of the course to receive a refund. We also reserve the right to require the withdrawal of any student whose conduct is unsatisfactory or who appears unlikely to benefit from the program. If the directors of the program make this decision, a refund will be given for the remaining portion of class fees. We reserve the right to make staffing, schedule or location changes as may be necessary.

Safety and Waiver Release:

The Secret to Writing, LLC maintains general liability insurance for its operations, but does not carry medical insurance for accidental injuries sustained in its programs. Likewise, our company does not accept responsibility for injuries, damages or loss which a program participant may suffer while participating in a The Secret to Writing, LLC writing program. If an adult is registering a minor for a The Secret to Writing, LLC writing program or if the adult is him or herself registering for a program that person ("the registrant") hereby agrees to assume the full risk of any physical injuries, damages or loss, regardless of severity, which may be sustained as a result of participating in any and all activities connected with or associated with any The Secret to Writing, LLC writing program. Said registrant hereby waives, relinquishes, fully releases and discharges, and further agree to indemnify, hold harmless and defend The Secret to Writing, LLC, its owners, directors, officers, agents, employees and landlords against any and all rights, claims, causes of action and liabilities of any sort that the registrant may have now or in the future, including but not limited to, any claims for personal injuries, medical expenses, property damage, or losses sustained by the registrant arising out of, connected with, or in any way associated with the activities of any The Secret to Writing, LLC program.

In the event of emergency, I ("registrant"), authorize The Secret to Writing, LLC officials to secure from any licensed hospital, physician, and/or medial personnel any treatment deemed necessary for my or (in the case of a minor) my child's immediate care, and agree that I will be responsible for payment of any and all medical services required.

Photographic Images, Audio, and Video Policy:

All registrants agree that any photograph or video taken while participating in a The Secret to Writing, LLC course or special event may be used for promotion and publicity purposes. Course participants are not allowed to record or video the class.

Statement on Program Policies and Procedures:

With your signature below, you acknowledge that you have read and agree to abide by all course polices and procedures.

Signature

Date

FREE Presentation

prepare for college:

Understanding the Application for Admissions Process



Join us for a **FREE** presentation and learn what it takes to get into the college of your choice. TheSecretToWriting.com offers this complimentary presentation on the fundamentals of the college admissions process. Additionally, we share important details on how to pay for college. Both parents and students (from grades 9 through 12) will benefit from the event. For a schedule of presentations, view the classes section of our website: www.thesecretwriting.com

Want us to speak on the college admissions process at your school or community organization? email us: communityrelations@theseecretwriting.com

www.thesecretwriting.com
404.869.1290 • info@theseecretwriting.com

The
Secret to Writing.comSM
Because Words Matter™

Need help writing?

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WHO WE ARE

TheSecretToWriting.com is a writing services company. We help people communicate through writing. Our mission is to give our clients the confidence needed to express their thoughts clearly and effectively on paper.

WHAT WE DO

We provide: tutoring assistance on writing assignments, coaching on admissions applications, and editing support on written documents.



Students

Make better grades on writing assignments.



Applicants for Admissions

Write winning admissions essays for colleges, graduate schools, or professional schools (business, law, medical).



Business Professionals

Communicate clearly and effectively in written documents such as proposals, resumes, website content, and presentations.

HOW WE WORK

You tell us what you need and we collaborate with you to get it done – quickly, professionally, and with the utmost quality. A few examples of how we work with clients include:

- **In person** – meeting with you in person to talk about your ideas and to help you get your thoughts down on paper
- **E-mail** – editing your speech, paper, presentation, etc. and returning the completed document to you via e-mail
- **Phone** – counseling you on the phone about your writing assignment and providing you with a written critique of your rough draft

We provide you with flexible, dependable, and convenient service. Our approach is to help our clients feel confident and positive about the writing process. We consistently strive to create an end product -- the written document -- that demonstrates careful thought, effort, and writing competency.

HOW TO GET STARTED

Call 404.869.1290 or e-mail info@thesecrettowriting.com

www.thesecrettowriting.com